



**Required September 2024**– Grays Convent High School are seeking to appoint an inspirational and dynamic **LIBRARIAN**.

This is an exciting opportunity for an innovative person with a passion for books and reading to co-ordinate activities with the Library, providing a comprehensive service o both students and staff.

**The job purpose of this role is to:**

- Plan and Implement school policy in relation to the library to achieve an efficient structured provision within the school
- To provide support in the use of the library for research and pleasure reading
- Support curriculum led activities, providing, maintaining, organising and managing resources.

This is a term time only post for **32½ hours** per week, **Monday to Friday, 8.30am - 3.30pm**. The annual salary range is **£21,460 -£24,949** dependent on experience.

**In return, we can offer you:**

- A personal and caring approach
- A calm and inspiring environment
- Career support and continued professional development
- Exceptional behaviour for learning

Grays Convent High School is a successful all girls' 11-16 Catholic Secondary School, a dynamic institution committed to academic excellence. With a diverse student body and equally diverse and dedicated staff, we foster an environment where every girl's talent is nurtured.

We are based in Thurrock, Essex and we have a Pupil Admission Number (PAN) of 620. We have three year groups with 150 pupils and a temporary admission number of 680, having taken ' bulge' classes due to local growth. We are a high-performing school that has risen to become one of the top performing schools in Thurrock.

"Inspiring ambition and achieving excellence" is not just a mission statement but a reality at Grays Convent. Our great examination and progress results reflect our commitment to high-quality teaching and learning. With outstanding behaviour for learning, we create an environment where students are happy, motivated, and eager to excel.

Our recent results, including a Progress 8 score of +0.64, showcase the school's commitment to academic achievement. With a focus on the EBacc and excellent Attainment 8 scores, we pride ourselves on providing a robust foundation for future success. English and Drama results are very good.

With a successful OFSTED 'Good' judgment comfortably secured in June 2023, we are now pushing towards 'outstanding' status, with all of the excitement of setting and achieving the highest standards on a daily basis. Our Section 48 Inspection described us as an "Outstanding Catholic School".

**If you would like to become part of our exceptional support staff team please apply by downloading our application pack available on the school website, [www.graysconvent.thurrock.sch.uk](http://www.graysconvent.thurrock.sch.uk) or by contacting [finance@graysconvent.thurrock.sch.uk](mailto:finance@graysconvent.thurrock.sch.uk)**

**In line with our safeguarding practices we are unable to accept CV's.**

***We are committed to safeguarding and promoting the welfare of our pupils and young people. The successful applicant will therefore be required to complete an enhanced Disclosure and Barring Service check. We encourage applications from all sectors of the community to reflect our diverse student population***