



**Immediate start** – Grays Convent High School require **Casual Examination Invigilators** to work during Examination periods throughout the academic year. This is a key role within the school and we require resourceful, reliable people to fill these positions.

**The main role of the post will be to** ensure the proper conduct of school tests and examinations, creating test/exam conditions in the room ensuring that pupils understand the instructions and behave in a manner that allows for the proper conduct of the test/examination.

**We can offer you:**

- A personal and caring approach
- A calm and inspiring environment
- Career support and continued professional development

All posts will be on a Zero Hours Casual Contracts and be required during Examination periods in November, January, March, May and June. The posts are Support Staff Band 2 positions and the hourly rate ranges from **£10.50 - £10.89** (depending on experience) **and** you will be paid a minimum of 2 hours per Examination session. Flexibility is essential to the posts and full training will be given.

Grays Convent High School is a successful all girls' Catholic Secondary School with a PAN of 646 students based in Thurrock, Essex. We are a high-performing school that has risen to become the top performing school in Thurrock.

With a successful OFSTED 'Good' judgment comfortably secured in November 2017, we are now pushing towards 'outstanding' status, with all of the excitement of setting and achieving the highest standards on a daily basis.

We are committed to safeguarding and promoting the welfare of our pupils and young people. The successful applicant will therefore be required to complete an Enhanced Disclosure and Barring Service check. We encourage applications from all sectors of the community to reflect our diverse student population.

Further details and an application pack are available on the school website, [www.graysconvent.school](http://www.graysconvent.school) or by emailing [finance@graysconvent.thurrock.sch.uk](mailto:finance@graysconvent.thurrock.sch.uk). **Please note that CVs will not be accepted for this post and all applicants are to complete the school application form.**

Closing date:

Interview date: To be confirmed